

# Adverse Weather Policy

## Bushmead Primary School

### January 2025



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## **1. Aims**

This policy defines and then sets out the actions necessary in the event of significant adverse weather.

## **2. Roles and responsibilities**

### **2.1 The head teacher**

The head teacher will:

- Work with staff and governors to determine the details of the Adverse Weather policy and provision in the school.
- Have overall responsibility for the health and safety of staff children and parents whilst on the school grounds

### **2.2 The Governor/s**

They will:

- Work with the head teacher to ensure the policy maintains the safety of staff, children and parents whilst ensuring the school remains open whenever possible.

The Governing Body will review this policy in line with the Policy review schedule at the FGB committee meetings

## **3. Adverse Weather**

It is the policy of the school to make every effort to remain open whenever possible.

The decision to close the school either before or during the school day will be made by the Head Teacher. The school will only be closed if one or more of the following conditions apply:

1. Insufficient staff are able to come in to keep the school running safely.
2. Conditions on site are dangerous
3. Conditions are considered to be or are anticipated to later become too hazardous for travel.

If the school is to close:

1. The media (BBC Radio Cambridgeshire on 95.7FM and 96FM, online, mobile and Freeview 722.) will then broadcast details.
2. The school website [www.bushmead.cambs.sch.uk](http://www.bushmead.cambs.sch.uk) and Facebook will have details of the closure

The school will make all practicable efforts to keep parents informed as to the situation with the school during adverse weather conditions, as we appreciate that such conditions and the uncertainty places very considerable difficulties upon parents. However, parents are expected to check the website and/or make themselves aware of the radio broadcasts when it is clear that a closure is a possibility.

The school appreciates that during bad weather children may arrive later than normal. The school recognises there will be isolated instances where families are cut off, even where the clear majority of children can get into school. In such instances parents should inform the

school of the circumstances of this exceptional situation, as the school has a duty to clarify the circumstances of each case so as to be able to formally authorise the absence to the Local Authority. Parents acting on the assumption that the school would be closed without gaining confirmation, or failing to inform the school of the circumstances that prevents the child coming into school risks their child being registered as an un-authorised absence.

Where the school is officially closed, all absence is counted as authorised absence.

In the event of the school having to close during the day due to unforeseen worsening weather or similar unforeseen circumstances, parents will be contacted by phone either at home or work and asked to collect their child/ren. Such an early release will only be contemplated in very extreme circumstances.

In the event of snow some pathways will be cleared and salted. Parents, children and visitors will be made aware that pathways, even where cleared, do remain dangerous. Children will also be reminded of this in assembly.

Before and after school opening hours parents are responsible for ensuring their children do not slide on the school playground.

In icy conditions the Site Manager will salt wide pathways in accordance with the schools gritting risk assessment.

On school days where the school is closed to pupils, the pathway will still be maintained during snow and ice weather on a daily basis by the site manager, so as to keep the pathways clear and prevent build up of ice and snow.

During adverse weather conditions, the playground may be out of bounds to parents and children at the beginning and end of school, and if the Head Teacher decides it necessary, at break times as well.

In the Head Teacher's absence the Senior teacher on site will assume responsibility for making all decisions relating to the Adverse Weather Policy.

#### **4. Monitoring arrangements**

This policy and information report will be reviewed by the Head Teacher every 3 years. It will also be updated if any changes to the information are made during the year.

It will be approved by the governing board.

Version: [2]

<b>Written by:</b>	[Steve Down]	<b>Date:</b> [30/01/2025]
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